

VISA INFORMATION FORM

Those who need a visa to enter Japan must apply for it in person at the Japanese Embassy or Consulate in their own country. Please visit the page of Ministry of Foreign Affairs of Japan (https://www.mofa.go.jp/j_info/visit/visa/index.html) for updated information on visas. **This form is not a visa application form, but information you provide will be used for us to prepare the supporting documents you need to apply for a visa.** All the following information are mandatory. Please fill out this form, and return it to the address below AS SOON AS POSSIBLE. Please keep in mind that it can take MORE THAN ONE MONTH for your visa to be processed.

Note that we will not make any documents for private traveling.

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Please fill out the form below in ENGLISH.

1. Name (as it appears on your passport):
2. Gender (Male or Female):
3. Date of birth (YYYY/MM/DD):
4. Nationality:
5. Affiliation:
6. Occupation:
7. Address of the place where you would like to receive visa documents: <p style="text-align: center;"><i>Postal Code</i> <i>Country</i></p> <p style="text-align: center;"><i>TEL: (Include country and area codes)</i> <i>FAX: (Include country and area codes)</i></p> <p style="text-align: center;"><i>E-mail</i></p>
8. Name of the embassy/consulate where you submit your visa application:

9. ITINERARY:

Period of Stay (Definite Schedule Tentative Schedule)

From ____ year/ ____ month/ ____ day to ____ year/ ____ month/ ____ day (____ days)

Schedule The Foreign Ministry requires that we submit a DETAILED schedule of your stay in Japan. Please enter all of your scheduled activities in Japan below (see **example** below).

Date	Itinerary	Accommodation/Tel.
2020/4/xx · ·	Arrival in Tokyo from xxxxx (If you have already purchased your airline tickets, please indicate the flight number.)	Hotel xxxx
2020/4/xx-xx	Attend the KAGRA F2F meeting at ICRR, University of Tokyo	Hotel xxxx
2020/4/xx · ·	Departure from Tokyo Please make necessary corrections	